



**COLORADO**

Department of Transportation

Division of Maintenance & Operations



## Maintenance Patrol Preparedness and Response Plan

**Remember:** Without a COVID-19 test, it is impossible to tell if a person has coronavirus, the flu or just a cold. So stay calm and remain in control.

### Preparedness:

**All maintenance patrols should begin snow shift schedules:** Establishing alternating shifts that reduce the total number of employees in a facility at a given time, allowing them to maintain distance from one another while maintaining a full onsite work week.

**Avoiding gatherings:** Limit maintenance operations to as few employees as possible, no gang maintenance operations. Take multiple vehicles to maintenance projects.

**Isolate patrols from one another:** Discontinuing nonessential travel to locations with ongoing COVID-19 outbreaks. Communicate by radio and cell phone vs face to face. Develop emergency communications plans, including internet-based communications.

**Safe Work Practices.** Provide resources and a work environment that promotes personal hygiene. CDOT provides tissues, touch trash cans, hand soap, alcohol-based hand sanitizer (alcohol based), disinfectants, and disposable towels for workers to clean their work surfaces. Workers should always wash hands when they are visibly soiled and after removing any PPE.

Consider wearing CDOT issued orange disposable gloves, throughout the day and while in your vehicle and discard once you leave your vehicle.

### What to do if someone tests positive for COVID-19 in your maintenance patrol.

**Step 1. Notify your chain of command** Information; who (be able to identify all patrol members), where, and when.

**Step 2. Determine the areas where the employee most frequently worked.** Notify chain of command, avoid touching anything, leave infected areas.

**Step 3. Notify all employees that work on the patrol.** Who shared spaces with the infected employee. Maintain the infected person's privacy and confidentiality -- no names or other identifying details should be given.

**Step 4. Leave the maintenance facility and secure the entrances.** Regional/Sectional leadership will schedule the maintenance facility to be cleaned. Before none-infected employees will reenter.

### Step 5.

#### a. Employee tests positive (Administrative Leave Situation)

1. Notify supervisor
2. Employee follows physician's directions,
3. Maintenance facility is cleaned
4. Patrol members are quarantined for a period of 14 days.

#### b. CDOT Employee family member tests positive (Administrative Leave Situation)

1. Notify supervisor
2. Employee is sent home, quarantined for a period of 14 days
3. Maintenance Facility is cleaned

#### c. Employee self quarantined by choice (Sick Leave Situation)

1. Employee notifies supervisor and self quarantines.
2. Maintenance operations continue as normal.